

Etiquette for on-line Meetings with Your Class

- ☺ Get online a few minutes before to make sure your device has connected properly.

- ☺ The same school rules apply while we are online: use appropriate language, and you should be dressed in appropriate clothing (no pajamas, all students should be wearing a shirt, pants or shorts, etc.) or you may not be able to participate in our online classroom using your “video” option.

- ☺ Please try your best to be in a quieter part of your home while participating (even though we understand you are with family members and they are not always quiet). Please be mindful, however, and turn off televisions, radios, and any music in the background if possible.

- ☺ Mute your microphone during all times, except, if you are asked to speak.

- ☺ Do not interrupt when other students (or the teacher) when they are speaking. Be patient, wait your turn, and raise your hand.

- ☺ Please sit in one place during our conference. Do not walk around; try to position your device in one place to display your face. (we do prefer to see you up close and a “face/head shot”). We do not need to see you in full view.

- ☺ Try not to go outside or in your yard, where there may be distracting noises that you cannot control.

- ☺ Please give our class your undivided attention. If you have to leave our class for a brief moment, just leave by clicking out of the session, then come back asap. Make sure you stay muted and close your video option while you are gone.

- ☺ Do not be afraid to ask questions, just raise your hand, or wait until it’s your turn.

If your presence in our video classroom is a distraction to others, you may lose the privilege of being part of this experience. You will, however, still be expected to submit all classwork on time. Remember, we are a class and we are in this together.